

PLEASE POST

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## CHILD NUTRITION MANAGER TRAINEE

JUNE 2011

AMARILLO INDEPENDENT SCHOOL DISTRICT  
AMARILLO, TEXAS

This notice is submitted in accordance with the Promotion Policies of the Amarillo Independent School District relating to the posting of certain vacancies.

### PRIMARY PURPOSE:

To effect the efficient operation of food service routines and practices associated with a busy food service operation.

### QUALIFICATIONS:

#### Minimum Education/Certification:

A high school diploma or equivalent

#### Special Knowledge/Skills:

Effective verbal and written communication skills as well as a high degree of literacy and mental capabilities  
Accurate typing and ten-key skills, familiarity with computer applications such as spreadsheets and word processing.  
Knowledge and use of commercial food service equipment.  
Such alternatives to the above qualifications as may be considered appropriate and acceptable.  
Must be able to read and understand ingredient and chemical labels, warnings, recipes, and product information written in English.  
Must have basic math skills and be able to correctly measure recipe ingredients.  
Must demonstrate basic reading and math comprehension by passing a written test given at time of application.  
Completion of courses pertaining to quantity food preparation, food service management, nutrition, sanitation, and supervision is desirable.  
Certification as a Food Service Manager from the School Food Service Foundation also is desirable.  
A pre-employment physical examination is required at applicant's expense.

### TOOLS, EQUIPMENT, AND DEVICES USED OR OPERATED:

Commercial food mixers; slicers; ranges; ovens; other gas, steam and electrical food preparation equipment; food preparation and service utensils; and point-of-sale computers and cash registers.

#### Work Conditions:

##### Mental Demands

Must be able to work effectively with school personnel, subordinates, students, parents and community groups  
Must be able to work as a team member  
Must be able to handle a frequent change of task  
Exposure to ambient noise level  
Ability to maintain emotional control under stress

##### Physical Demands

Occasional exertion of a heavy force of up to 50 pounds and/or frequent exertion of a medium force of 21 to 40 pounds.  
Be able to bend and stoop and frequently stand, walk and transport objects.  
Repetitive motions.  
Exposure to cold and hot working conditions for periods of time  
Exposure to chemical fumes, cooking odors and vapors  
Possess good mental health in order to perform all job requirements.  
Be average or better in energy, health and vitality.

#### Minimum Experience:

One year experience in supervision of food service employees, menu planning, food ordering, food service record keeping, and in preparing and serving varied and balanced menus is desirable.

### **APPLICATION PROCEDURE:**

***Interested persons should apply in person at the Amarillo ISD Child Nutrition Office, 7200 I-40 West, Room 223. Applications are taken Monday through Friday from 8:00 a.m. to 4:00 p.m***

**APPLICATION DEADLINE:**

**OPEN UNTIL FILLED**

Amarillo Independent School District shall not discriminate on the basis of race, color, religion, age, sex, disability or national origin.

June 15, 2011